

Acharya Girish Chandra Bose College

Code of Conduct for Teaching Staff

➤Preamble to the Code of Conduct

Being appointed as college teachers by the Service rules and conditions for Govt. Aided colleges in West Bengal, the teachers of this College should follow the code of conduct as laid down in the University Statutes, Acts, Regulations of the affiliated College and the guidelines provided by UGC for college teachers who ever adopts teaching as a profession assumes the obligation to conduct himself/herself in accordance with the ideals of the profession. A teacher is constantly under the scrutiny of his/her students and the society at large.

The basic ethical values underlying the code are care, trust, integrity and respect that embodying those aspects relevant to the teacher who is entrusted with social responsibility. A definitive code for this Institution encompasses the following:

[A]. Professional Values

➤Be concerned and committed towards the interests of the students which is the foremost aim of the teaching profession. This attitude should be directed towards the specific needs of each student. He/She should be conscientious and dedicated and if necessary should help the students beyond class hours.

➤He/She shall not prevent any student from expressing his viewpoint although it may differ from that of his/her own. On the contrary, the student should be encouraged and a teacher should accept constructive criticism.

➤He/She should try to develop an educational environment. Equal treatment should be meted out to all students irrespective of caste, creed, religion, gender or socio-economic status. There should not be any partiality or vindictive attitude towards any of them.

➤His/Her aim should be to inspire students to generate more interest and develop a sense of inquiry in the pursuit of knowledge.

➤The teacher should instil a scientific and democratic outlook among his/her students making them community oriented, patriotic and broad minded. This is a part of his/her social responsibility.

➤Above all a teacher should conform to the ethos of his/her profession and act in a dignified manner. He/She should keep in mind that society has entrusted him/her with their children.

[B]. Professional Development and Practices

➤It may be conceded that learning has no end. It is imperative that a teacher continuously updates himself in his/her field of studies and other related ones in order to upgrade himself/herself and the student community. He/She must also acquaint himself/herself with recent methodologies and other applications in respect to his/her teaching area for the course curriculum from time to time.

➤A teacher must, alongside teaching, pursue research as innovation contributes to the continuous progress and development of a subject. He/She should involve himself/herself in Seminars and Workshops where there is interchange of academic topics. A career long professional development is therefore a necessity.

➤Developing new teaching strategies and curriculum as well as planning for an upgraded academic system should be an integral part of his/her professional duties.

➤The teacher will have to carry out the Institution’s educational responsibilities such as conducting admissions, college seminars, college examination,university examination, evaluation and other related work. He/She should also be participating in extra-curricular activities of the College such as in sports, extension activities and cultural programmes. This will generate a holistic development and a congenial relationship with the students.

[C]. Professional Integrity

➤Teachers must maintain ethical behaviour in professional practice by accurately representing certifications, licenses and other qualifications.

➤Honesty should not be compromised in research. Plagiarism is an evil that cannot be accepted at any cost. The aim should be to improve quality of research.

➤There should be no conflict between professional work and private practice. Private tuitions should be avoided as they negatively impact upon the quality of college teaching.

➤The teacher must respect the confidentiality of all information regarding examination affairs as well as matters dealing with colleagues and students unless legally or legitimately demanded.

[D]. Professional Collaboration

➤Teachers should be respectful and cooperative towards their colleagues, assisting them and sharing the responsibilities in a collaborative manner

➤Teachers should refrain from lodging unsubstantiated allegations against their colleagues in order to satisfy vested interests.

➤Teachers should discharge their responsibilities in accordance with the established rules outlined by the higher authorities and adhere to the conditions of contract.

➤Teachers should refrain from responding to unnecessary political motivations in the college campus as these ruin the sanctity and smooth progress of an educational institution.

➤Teachers should accord the same respect and treatment to the non-teaching staff as they do to their fellow teachers. The Institution should hold joint meetings before upholding any decision regarding the College.

➤There should be regular interactions with the guardians of the students as this is necessary for the improvement of the students and the Institution.

➤The teachers should avail Leave with prior intimation to the extent possible and refrain from taking unnecessary leave and maintain regularity for smooth functioning of the college. In case of sudden exigencies, information on their absence should be promptly forwarded to the College Authority.

.....
.....